



**NATIONAL SERVICE SCHEME  
UNIVERSITY OF DELHI**

**ROOM NO.F-3-F-5, UNIVERSITY CENTRE, CHHATRA MARG, DELHI-110007**  
email: [nssuniversityofdelhi2012@gmail.com](mailto:nssuniversityofdelhi2012@gmail.com), Tel. 011-27001875, 27666452, 27662636

---

**DEMAND FORM FOR HONORARIUM  
OFFICE ASSISTANT**

Name of College \_\_\_\_\_

Name of Office Assistant \_\_\_\_\_

Tenure as Office Assistant: One year/two years/more than two years  
(strike off which is not applicable)

Contact No. \_\_\_\_\_ email-id \_\_\_\_\_

Amount claimed for the period:

Amount claimed Rs. \_\_\_\_\_ In words \_\_\_\_\_

Work done report of the claim period is to be attached

---

---

---

Signature of Office Assistant

Signature of Programme Officer

Date:

Signature of Principal \_\_\_\_\_

Seal/stamp of Principal